



*'Enhancing the future of Bowls across the NW Coast'*

## Board Meeting Minutes

Held at Penguin Bowls Club on Monday 16<sup>th</sup> October 2023

Meeting opened at 5.30pm

- Present: Ben Fidler, Mark Atkinson, David Gewin and Julie Schmidt with CEO Tracey Little
- Apologies: Barry Magnus, Ali Venn and Dave Jeffrey
- Welcome: Ben Fidler opened the meeting and welcomed the Directors
- Minutes: The Board resolved that the minutes of the previous meeting be taken as read and confirmed

### Business Arising

1. Bylaws & COP – A copy sent via email to all clubs, on website and relevant officials.
2. Member Transfer Form – A copy sent via email to all clubs, on website and relevant officials.
3. Strategic Plan – meeting held. Ongoing committee to continue with this plan.
4. BNW Selectors/Coach – meeting held. TBA for training due to SWC changes.
5. Devonport Meeting – see correspondence. Devonport to Host Div 1 Thursday Pennant Game – Dec 1<sup>st</sup>.
6. Valentinos – Mark Atkinson met with Valentinos for potential sponsorship. Ongoing.
7. BTAS & RCC Meeting – held on 25<sup>th</sup> Sept. See BTAS website for minutes.

### Correspondence

1. BTAS email – early start for Bowling Arm Reps – in. CEO to notify BTAS of decision – by club arrangement and to consider in next seasons COP.
2. Letter from BTN – SWC change – in.
3. Email from BTAS – SWC – in.
4. Letter from BTAS – response on SWC – out.
5. Email to BTAS – Disability – to clubs via BTAS – in.
6. BTAS updated – Weather Policy, Selection & SWC COP – in. Sent to all clubs.
7. BNW Report – to BTAS for RCC Meeting – out.
8. Special Board Meeting – SWC – minutes.
9. President Meeting – report.
10. Devonport Letter – In & Out.
11. BTAS Email – Child and Youth Safe Organization Framework – to clubs via BTAS – in.
12. BTS Letter – SWC – response – in.

13. McCarthy's Entry Forms & COP – sent to all clubs – out.
14. Email – Latrobe – letter of support for a Grant – In. Approved – CEO to send Latrobe a Letter of Support.
15. Email of Resignation from BNW Board – Barry Magnus. CEO to send a Thank you to Barry for his service. Barry will remain as the BNW SWC coach.

#### Finance Report

1. Banking – statement & P&L – read.
2. CEO Contract
3. GST Registration – completed.
4. Updated Invoices – Capitation & Levies – sent out.
5. Championship Medals – ordered.

#### Agenda Items – see Reports.

#### Junior Director

1. Junior Update – BTAS – last minutes – tabled.

#### Club Director

2. Club Liaison – letter from South Burnie – tabled. CEO to write a letter of response.

#### Umpire & Officials Director

3. Official Courses – 6 members qualified as Umpires for the NW Coast. Congratulations.
4. Email from A Triggs – in – David to write a response.

#### Match Committee Chairperson

5. Match Committee – Report – tabled.
6. Championship COP completed – sent out to all clubs.

#### Greenkeeper Director

7. Meeting to be held – Tuesday 17<sup>th</sup> October at Penguin.

#### President

8. President Meeting – Report - tabled.
9. Shared Position – discussed – this will be further investigated but no change until such time.

#### Next Meeting

10. The meeting scheduled for 20<sup>th</sup> November 2023 – 5.30pm at Penguin.

#### Closure

11. There being no further business. Ben Fidler closed the meeting at 6.30pm.