



BNW BOARD MEETING MINUTES

Date: Monday 17th MAY 2021

Venue: PENGUIN BOWLS CLUB

Time: 7.00 pm

1. MEETING PROCEDURES AND ATTENDANCE

1.1. ATTENDING

Phil Prouse	President
David Jeffrey	Vice-President/Director
Alison Venn	Director
Bob Franklin	Director
Charlie Compagne	Director
Bernadette Webb	Director
Tracey Little	CEO

2. APOLOGIES

3. ADOPTION OF MINUTES

Recommendation: That the minutes be accepted as presented:

Board Meeting – April 19th, 2021 Moved: Dave Jeffrey Seconded: Bob Franklin

Carried: Yes

4. BUSINESS ARISING FROM MINUTES

- Match Committee 2021-22 – Darren Fielding (Penguin), Mick Filluel (Burnie), Greg Douce (Latrobe), Gloria Compagne (Ulverstone), Secretary – Tony Strickland (Ulverstone). Chair – Dave Jeffrey (Board). Moved: Ali Venn. Seconded: Charlie Compagne. Carried: Yes.
- Publicity Officer – Dean Gilchrist. Moved: Dave Jeffrey. Seconded: Phil Prouse. Carried: Yes.
- Survey for the Season - TBA after the BTAS AGM/RCC Meeting end of May.
- BNW AGM - Date set – June 14th 2021 7pm at Ulverstone. Notice sent out to all clubs for their Reps.
- Bylaws Sub-Committee Meeting – TBA after the BTAS AGM/RCC Meeting end of May.
- Thursday and Saturday – Promotion and Relegation. Moved: Bob Franklin. Seconded: Charlie Compagne. Carried: Yes. To be sent out to all clubs and Match Committee.

5. CORRESPONDENCE:

- Email sent (22/12/20) – Ken Viney – South Burnie B C – re: Carnival date. South Burnie to contact BTAS for answer on this date. Email sent to all clubs (21/4/21).
- Email Letter received (6/2/21) – Umpire Report – player noted. Response letter received (30/4/21). No further action.
- Letter received – Penguin BC – Shade and Water (28/2/21). Email response sent (21/4/21) to Penguin.
- Letter received (22/3/21) – Devonport – COP & Suggestions. Letter of response sent 25/4/21.
- Email received (8/4/21) - BTAS – Affiliation Fees - Motion: Bob Franklin Seconded: Ali Venn
Carried: Yes. NW not to endorse change in Model. Email returned (21/4/21) to David Back BTAS.
- Email received (9/4/21) - Ridgley – Over 60s Championships. Email received (21/4/21) apology accepted.
- Letter received (18/4/21) – Ulverstone – Pennant Suggestions. Letter of response sent 25/4/21.

- Report received (17/4/21) – Ladies Match Committee. Letter of thanks sent 25/4/21.
- Email received (18/4/21) – Ladies Match Committee – Season Issues. Letter of response sent 25/4/21.
- Email received (27/3/21) – BTAS – Draft Calendar. Received Draft BTAS Events Calendar, waiting for updated version.
- Letter received (19/4/21) – Latrobe – Pennant Format & Suggestions. Letter of response sent 25/4/21.
- Letter received (12/5/21) – Penguin – Pennant Format & Suggestions. Letter of response to be sent.
- Letter received (4/5/21) – Rod Cooper – Pennant Format & Suggestions. Letter of response to be sent.
- Email sent (14/5/21) – BTAS Rep for NW Board – G Hay. Nomination sent 13/5/21.

Recommendation: THAT the correspondence be received.

Moved: Bernadette Webb

Seconded: Charlie Compagne

Carried: Yes

6. FINANCE/CEO:

Summary of Financial Position – Read

- Financial Sub-Committee – MC Honorariums – moved: Ali Venn. Seconded: Charlie Compagne. Carried: Yes
- Budget 21/22 – moved: Dave Jeffrey. Seconded: Bernadette Webb. Carried: Yes.
- Audit – to be taken to the AGM.
- Capitation – set – TBA
- Claim form – to be used for coming season.
- Bank Statement – Read.
- P&L Report – Read.
- Insurance – to be investigated for the future.
- Sponsorship – Leanne’s Trophies & Gifts coming onboard for another season.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Bernadette Webb

Seconded: Charlie Compagne

Carried: Yes

7. OTHER BUSINESS –

- Delegates Meeting - Set date – July 2021 – TBA.

- RCC Meeting – agenda items sent to BTAS. Items sent to BTAS for coming RCC Meeting (15/5/21).
- By-Law – 12.2 Match Committee amendment – Moved: Bob Franklin. Seconded: Dave Jeffrey. Carried: Yes.

12. MATCH COMMITTEES

Amended 21/9/2020

- 12.1 Annually a Match Committee consisting of a Chairperson, Secretary and four (4) ordinary members shall be appointed by the BNW Board. The BNW President or his nominee shall be the chairperson of such Sub-committee.
- 12.2 No affiliated Club shall have more than one of its members on the Committee
- 12.3 The Match Committee shall decide any matter or undertake any duties that may be referred to it from time to time by the BNW Board.
- 12.4 This Committee shall meet as soon as possible after the end of the bowls season of each year for the formulating of recommendations, to the BNW Board, relating to the next season’s Pennant competition. Clubs are to be advised immediately of any recommendations made. Promotion and relegation shall be at the discretion of the Match Committee, in formulating recommendations.
- 12.5 The duties of the Match Committee shall be to arrange and supervise all Association competitions and pennants as set out in within the BNW By-Law “Conditions of Play”.

Amended to –

12. MATCH COMMITTEES

Amended 17/5/2021

12.1 Annually a Match Committee consisting of four (4) ordinary members shall be appointed by the BNW Board.

12.2 No affiliated Club shall have more than one of its members on the Committee.

12.3 The BNW Board shall appoint a Chairperson and a Secretary for the Match Committee on an annual basis. These appointees shall not be subject to the conditions of Section 12.2 of these By-Laws.

12.4 Only the Secretary and ordinary committee members shall have voting rights at Match Committee meetings.

12.5 The Match Committee shall decide any matter or undertake any duties that may be referred to it from time to time by the BNW Board.

12.6 This Committee shall meet as soon as possible after the end of the bowls season of each year for the formulating of recommendations, to the BNW Board, relating to the next season’s Pennant competition. Clubs are to be advised immediately of any recommendations made. Promotion and relegation shall be at the discretion of the Match Committee, in formulating recommendations.

12.7 The duties of the Match Committee shall be to arrange and supervise all Association competitions and pennants as set out in within the BNW By-Law “Conditions of Play”.

8. GENERAL BUSINESS

N/A

10. NEXT MEETING

Confirmation of next Board Meeting – AGM – Monday 14th June 2021, 7pm at Penguin Bowls Club.

Meeting Closed: 8.15pm