



## **BNW BOARD MEETING MINUTES**

**Date: Monday 19<sup>th</sup> APRIL 2021**

**Venue: PENGUIN BOWLS CLUB**

**Time: 7.00 pm**

### **1. MEETING PROCEDURES AND ATTENDANCE**

#### **1.1. ATTENDING**

Phil Prouse	President
David Jeffrey	Vice-President/Director
Alison Munting	Vice-President/Director
Alison Venn	Director
Bob Franklin	Director
Charlie Compagne	Director
Tracey Little	CEO

## 2. APOLOGIES

Bernadette Webb      Director

## 3. ADOPTION OF MINUTES

Recommendation: That the minutes be accepted as presented:

Board Meeting – March 15<sup>th</sup> 2021. Moved: Dave Jeffrey    Seconded: Alison Munting

Carried: Yes

## 4. BUSINESS ARISING FROM MINUTES

- Ali Venn – NW Selections – Open Day/s and Development. Bowls Technical Development – offer clubs assistance to improve bowls. BNW to approach suitable people. To be taken to RCC – the idea of a regional coach.
- One Match Committee - Some Expressions of Interest received.
- Survey for the Season - Sub Committee – to work out a survey.
- Publicity Officer - Expression of Interest received. Board members to meet with the applicant.
- COP SWC - Phil Prouse to supply a report from the RCC Meeting.
- BNW AGM - Date set – June 14<sup>th</sup> 2021 7pm at Ulverstone. Noted positions that will be vacant – VP Male, 2 x Directors (2 years), 1 x Director (1 year). Nomination forms to be made and sent out to all clubs.
- COC Draft - Amend as BTAS are the panel – done. Moved: Bob Franklin    Seconded: Charlie Compagne      Carried: Yes. BOM COC Draft, altered and now available on the BNW website.
- Bylaws Sub-Committee Meeting – Set a date – TBA
- Trophy Presentation – All trophies presented. Plaques will be given at the AGM – Leanne is now making said plaques.
- Junior Presentation - Presentation Day completed attended by CEO.
- Thursday and Saturday – Promotion and Relegation - Emailed to Board to be discussed and ratified.

## 5. CORRESPONDENCE:

- Email sent (22/12/20) – Ken Viney – South Burnie B C – re: Carnival date. South Burnie to contact BTAS for answer on this date. Phil to take to the RCC Meeting re: Club Carnivals dates clash on State Events in the South. BTAS have no issue if a Club has an event if a State

event is in the south, as long as the event is not of the same type – for example – Over 60s state event at the same time as an Over 60s event on the Coast – notify clubs of this.

- Email Letter received (6/2/21) – Umpire Report – Player noted. Reprimand sent and cc Club (24/2/21). Letter received (new report) 15/3/21. Letter sent to Player club 18/3/21. Remind player club – action needed.
- Email Letter received (15/2/21) – Umpire Report – Player noted. Resolved Letter sent to player club 18/3/21.
- Letter received – Penguin BC – Shade and Water (28/2/21). Letter to be sent to Burnie (shade) and Devonport (shade & water) to explain. Letters sent to Burnie and DCC, waiting on response 19/3/21. Letter received from Devonport CC – (22/3/21) in response – letter tabled at Board Meeting. Dave Jeffrey to take response to Penguin.
- Letter received – Penguin BC – BNW Prize Money (28/2/21). Response Letter sent to Penguin 18/3/21.
- Letter received (22/3/21) – Devonport – COP & Suggestions Letter received from Devonport re: COP & Suggestions. Tabled at Board Meeting. Response Letter to be returned.
- Email received (8/4/21) - BTAS – Affiliation Fees  
Motion: Bob Franklin    Seconded: Ali Venn Carried: Yes. NW not to endorse change in Model.
- Email received (9/4/21) - Ridgley – Over 60s Championships. Letter of apology to be sent.
- Letter received (18/4/21) – Ulverstone – Pennant Suggestions. Letter received from Ulverstone re: Pennant Suggestions. Tabled at Board Meeting. Response Letter to be returned.
- Report received (17/4/21) – Ladies Match Committee. End of Season Report Received from the Ladies Match Committee. Tabled at the Board Meeting. Letter of thanks to be sent to the Ladies MC.
- Email received (18/4/21) – Ladies Match Committee – Season Issues. Letter and included issues tabled at the Board Meeting. Response Letter to be returned.
- Email received (27/3/21) – BTAS – Draft Calendar. Received Draft BTAS Events Calendar, waiting for updated version.
- Letter received (19/4/21) – Latrobe – Pennant Format & Suggestions. Letter received from Latrobe re: Pennant Format & Suggestions. Tabled at the Board Meeting. Response Letter to be returned.

Recommendation: THAT the correspondence be received.

Moved: Alison Munting                      Seconded: Charlie Compagne    Carried: Yes

## 6. FINANCE/CEO:

Summary of Financial Position – Read

- Financial Sub-Committee – meeting via electric (email/phone). MC Honorariums set. Board and Sub-committee honorariums – paid for Season 20/21.
- Bank Statement – Read.
- P&L Report – Read.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Ali Venn                      Seconded: Dave Jeffrey      Carried: Yes

## 7. OTHER BUSINESS –

- RCC Meeting – read  
**Responsibility to Action:** Phil Prouse      **Pending:** Phil to supply a Report.
- State Finals (Statement COP) – read.  
**Responsibility to Action:** Board              **Pending:** Survey Sub-committee to compile a Survey for members.
- Set a Date for a Delegates Meeting - TBA

## 8. GENERAL BUSINESS

N/A

## 10. NEXT MEETING

Confirmation of next Board Meeting – Monday 17<sup>th</sup> May 2021, 7pm at Penguin Bowls Club.

Meeting Closed: 10.30pm