



## **BNW BOARD MEETING MINUTES**

**Date: Monday 15<sup>TH</sup> FEBRUARY 2021**

**Venue: PENGUIN BOWLS CLUB**

**Time: 7.00 pm**

### **1. MEETING PROCEDURES AND ATTENDANCE**

#### **1.1. ATTENDING**

Phil Prouse	President
David Jeffrey	Vice-President/Director
Alison Munting	Vice-President/Director
Alison Venn	Director
Bob Franklin	Director
Charlie Compagne	Director
Bernadette Webb	Director
Tracey Little	CEO

## **2. APOLOGIES**

Nil

## **3. ADOPTION OF MINUTES**

Recommendation: That the minutes be accepted as presented:

Board Meeting – December 21<sup>st</sup>, 2020 Moved: Alison Munting Seconded: Dave Jeffrey

Carried: Yes

## **4. BUSINESS ARISING FROM MINUTES**

- Ali Venn – NW Selections – Open Day/s and Development. Bowls Technical Development – offer clubs assistance to improve bowls - TBA
- Bylaws – Two Teams – Motion: amend existing Bylaw 3.2.6 to ‘With respect to a club with two (2) teams in a division: once a player has played 60% of games in one side they can not then change to another’. Moved: Bob Franklin Seconded: Dave Jeffrey Carried: Yes Amend Bylaw and minute. Send out to all clubs. Sent to all clubs – 27/12/20.
- Junior Singles – gender based. Junior Team Manager - Lyn Thurley notified.
- Junior SWC Travel Allowance – for Hobart trip this season only - \$50 each player – Lyn Thurley – Junior Team Manager notified of the decision – email sent – 22/12/20. Paid.
- Rosters – all out. Bowls Link set up going - on going if changes are needed. Interim Match Committee to look at Wednesday Host clubs on the roster – Ulverstone and Ridgley – B Grade. Ulverstone and Ridgley notified of change of Host Club, bowls link fixed – 21/12/20.
- COC Draft - Amend as BTAS are the panel and Phil Prouse to look into this draft.

## **5. CORRESPONDENCE:**

- Email sent (22/12/20) – Ken Viney – South Burnie B C – re: Carnival date. South Burnie to contact BTAS for answer on this date. Phil Prouse to take to the RCC Meeting re: Club Carnivals dates clash on State Events in the South.
- Letter received (20/12/20) – Railton – Indoor Green Use. Letter to be sent re: bylaw.
- Email Letter received (6/2/21) – Umpire Report – Noted player.
- Email Letter received (15/2/21) – Umpire Report – Noted player.
- Emails and Letter sent (30/1/21 – invoice with email), 28/1/21, 23/1/21) – East Devonport – Sub player used in Div 4 Saturday Pennant. Interim Match Committee to handle this matter.
- Letter sent (8/2/21) – Devonport (Wednesday Players). Letter sent to Devonport re: Wednesday Pennant B Grade players, waiting on a response.

- Letter received (15/2/21) – Devonport (Indoor Green). Letter received from Devonport re: Explanation of not using the Indoor Green for Saturday Pennant Washout.

Recommendation: THAT the correspondence be received.

Moved: Alison Munting          Seconded: Bernadette Webb          Carried: Yes

## **6. FINANCE/CEO:**

Summary of Financial Position – Read

- Financial Sub-Committee – Meeting on Tuesday 9<sup>th</sup> February – report read.
- Bank Statement – Read.
- P&L Report – Read.
- Capitation Invoices – all capitations now paid to BTAS.
- Capitation Model Report – ongoing, no decision made at this stage. Phil Prouse to take this to the RCC Meeting.
- Budget Updated – Board to review Honorariums for next season.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Charlie Compagne          Seconded: Ali Venn          Carried: Yes

## **7. OTHER BUSINESS –**

- Bylaws Sub-Committee Meeting – Set a date - TBA
- One Match Committee – Job Descriptions, Honorariums and Expression of Interest. To be compiled for Board ratification.
- Div 5 Finals – East Winner vs West Winner. Date to be set and Clubs notified.
- Greens for the Finals – Interim Match Committee to look at which greens can be used for the Finals of Pennants.
- Delegates Meeting Report – Survey Questions by the next Board Meeting. Board to create the questions for the next board meeting.
- Publicity Officer – Job Description for the position.

## **8. GENERAL BUSINESS**

- BNW Uniform Policy for SWC – Ali Venn - wearing of clothing that is not BNW issued. Send a letter to the Team Managers re: players to only wear BNW issued uniforms, including hats.
- SWC COP – Updates needed – Ali Venn - Letter to be sent to BTAS, also Phil Prouse to take this to the RCC Meeting.

- Thursday Pennant Finals – Ali Venn – should the Finals be over two days. Thursday Pennant Finals to remain as 3 Thursdays after the last pennant game.
- SWC Senior Selection – Alison Munting – should the SWC Selection be by expression of interest from clubs. So that all have a chance to attend, training and be able to be selected. New season, to place expression of interest out to all clubs for selection and training days.
- BNW AGM – set date – June 14<sup>th</sup> 2021. Source venue and notice to all clubs.
- Thursday Pennant Issues – Bernadette Webb – some concerns over Thursday Pennant and the numbers of ladies who have dwindled over the season due to illness, etc. The use of subs. Can clubs let other clubs know if they have spare players or subs available. Idea to create some sort of portal or record for people to advise on spare players or subs to be contacted.
- Working Party – Bob Franklin – reps should be one from each club. This was offered a few times by the Board via Expressions of Interest – for individuals to apply.

## **10. NEXT MEETING**

Confirmation of next Board Meeting – Monday 15<sup>th</sup> March 2021, 7pm at Penguin Bowls Club.

Meeting Closed: 9.40pm