



BOWLS
NORTH WEST

MINUTES

BOARD MEETING

Date: 21st SEPTEMBER 2020

Venue: PENGUIN BOWLS CLUB

Time: 7.00 pm

1. MEETING PROCEDURES AND ATTENDANCE

1.1. ATTENDING

Phil Prouse	President
Alison Munting	Vice-President/Director
David Jeffrey	Vice-President/Director
Mike McHugo	Director
Bob Franklin	Director
Charlie Compagne	Director
Alison Venn	Director

2. APOLOGIES

N/A

3. ADOPTION OF MINUTES

Recommendation: That the minutes be accepted as presented:

Moved: Alison Munting Seconded: Dave Jeffrey Carried: Yes

4. BUSINESS ARISING FROM MINUTES

- Tribunal – we now have Kim Robinson, Simon Dent, Bob Marshall, and Peter Verigan on the Tribunal. Looking for one more representative – suggestion - Tammy Eaglin.
- Noelene Purton – Phil Prouse to meet with Noelene – TBA. BTAS to set up on-line booking/payment for all courses.
- Ali Venn - Sponsorship – on going.
- Expressions of Interest – NW Coach/Selectors/Team Managers/Men’s Match Committee. Vacant positions – Junior Manager, Men’s Match Committee and NW Coach. Expression of interest to be sent out.

5. CORRESPONDENCE:

- Letter received (1/9/20) – Port Sorell (Thursday Pennant Start time) - Reply sent 12/9/20
- Letter received (9/9/20) – Devonport CC (Thursday Pennant Start time) - Reply sent 12/9/20
- Email received (4/9/20) – Latrobe (Thursday Pennant Start time) - Reply sent 12/9/20
- Email received (5/9/20) – East Devonport Peter Langmaid (Thursday Pennant) - Reply sent 9/9/20
- Email received BTAS – Officials at BTAS Events – 20/8/20 - Read
- Email received BTAS – Return to Play Covid – 17/9/20 - BNW Return to Play Document – sent to all clubs 22/9/20.
- Letter received – Dept of Justice – updated Constitution – One Match Committee - Read.
- Letter of response – East Devonport – Bradley Jackson (Thursday Pennant) - Letter sent 20/8/20
- Letter of response – Latrobe (Pennant Teams) - Letter sent 20/8/20
- Letter of response – Devonport (Pennant Teams) - Letter sent 20/8/20
- Letter of response – Ridgley (Promotion/Relegation) - Letter sent 20/8/20
- Letter received 17/9/20 – East Devonport – Peter Langmaid (Thursday Pennant) - Letter read, response letter to be sent.

Recommendation: THAT the correspondence be received.

Moved: Bob Franklin Seconded: Ali Venn Carried: Yes

6. FINANCE/CEO:

Summary of Financial Position

- Financial Sub-Committee – Read.
- Bank Statement – Read.
- P&L Report – Read.
- Sponsorship – Aceit – approved. Sponsorship agreement to be sent and signed (3-year agreement – Bronze Sponsor) Agreement sent – 22/9/20, awaiting on sponsor to sign.
- Regional Meeting Letter – Read. Meeting with BTAS - TBA
- Capitation Model Report – Read - Talks continue between regions and BTAS – TBC.
- Strategic Report Update – Read.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Bob Franklin

Seconded: Dave Jeffrey

Carried: Yes

7. OTHER BUSINESS:

- Final Rosters – Rosters ready to release – endorsed by Board. All rosters endorsed, except Division 5 Saturday Roster. Change needed to 6 and 8 teams.
- BNW Covid – Return to Play Recommendations. Board to put together a Return to Play Document (including BTAS recommendations). Document made, endorsed, and sent to all clubs – 22/9/20
- By-laws and Constitution Sub-Committee – Updates. List of changes to be sent to Board to be ratified October Meeting. List sent 21/9/20.
- COC Volunteers – to be sent to all volunteers of BNW. This has been sent to all volunteers when they are accepted in a position. Volunteers need to adhere to this.
- NW Junior Manager - Expression of Interest to be sent out.
- BTAS Ladies Senior NW Rep – endorsed by BNW – Ali Venn takes up the position.

Moved: Bob Franklin

Seconded: Charlie

Carried: Yes

- Vet Meals - Vets Day Cost to remain \$17 this coming season. Clubs to be notified.
- Working Party Report - Read. Recommendations - Junior Jack Attack kit, BPL/Twilight Roster, Vet Cost \$20, and Advertising for Bowls.

8. GENERAL BUSINESS

- Old SWC NW Uniforms- Old uniforms to be discarded.

10. NEXT MEETING

Confirmation of next Board Meeting Monday 19th October 2020, 7pm at Penguin Bowls Club.

Meeting Closed: 9.40pm