



BOWLS
NORTH WEST

MINUTES

BOARD MEETING

Date: 18th May 2020

Venue: PENGUIN BOWLS CLUB

Time: 4.00 pm

1. MEETING PROCEDURES AND ATTENDANCE

1.1. ATTENDING

Phil Prouse	President
Alison Munting	Vice-President/Director
David Jeffrey	Vice-President/Director
Mike McHugo	Director (via speaker phone)
Evol Kaine	Director
Charlie Compagne	Director
Alison Venn	Director

2. APOLOGIES

3. ADOPTION OF MINUTES

Recommendation: That the minutes be accepted as presented:

Moved: Charlie Compagne Seconded: Alison Munting

Carried: Yes

4. BUSINESS ARISING FROM MINUTES

- Tribunal – we have Kim Robinson, Simon Dent and Peter Verigan on the Tribunal. Phil Prouse suggested Bob Marshall last meeting, Evol Kaine will see if he can find Bob's contact details.
- Medals and Badges – Received some Vet badges, but not the new ones, waiting on BTAS to deliver.
- Expressions of Interest – NW Coach – no applicants.
- Working Party – hold a meeting in June, once restrictions allow
- BNW Uniforms for SWC – approved and ordered.
- President Meeting – set a new date once restrictions allow.
- Noelene Purton – Letter. Phil Prouse spoke with Noelene, who will continue in her role. A meeting will be held with Noelene once restrictions allow.
- Special Group – Ali Venn – on hold to due restrictions.

5. CORRESPONDENCE:

- BTAS – Letter – Return to Play. Sent to all clubs and on social media.
- Letter from BNW to Clubs re: Return to Play. Sent to all clubs and on social media.
- Aceit Quote for SWC Uniforms
- BTAS Capitation – sent to all clubs and members

Recommendation: THAT the correspondence be received.

Moved: Evol Kaine

Seconded: Ali Venn

Carried: Yes

6. FINANCE/CEO:

Summary of Financial Position

- Financial Sub-Committee – no meeting due to restrictions, but season 20/21 budget draft set for approval.
- 20/21 Budget – read - Moved by Evol Kaine, Seconded Charlie Compagne, Carried Yes.
- Bank Statement – Read.
- P&L Report – Read.
- Audit – Read.
- Capitation – BNW to remain the same this coming season.
- Sponsors on Board – Vincent Funeral Services (another 3 years), Burnie Bowls Club (continue) and Leanne's Trophies & Gifts (another year).

- BNW would like to host a meeting between the 3 regions. Finance Committee asked for the Board to back this meeting mostly to discuss costing on SWC, capitation, clearances, etc.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Dave Jeffrey

Seconded: Charlie Compagne

Carried: Yes

7. OTHER BUSINESS:

- Alison Munting – Thursday Pennant Idea – to submit to CEO for the Working Party to review.
- Mike McHugo – One Match Committee – need to do a Job Description, also put in a motion at the AGM for the season 21/22, due to the constitution will need changing. Phil Prouse to investigate the motion process and time frame for this.
- Combined Match Committee Meeting – ask existing MC's for a meeting – TBA.
- Change in Thursday Finals – bylaws would need to be amended.
- Mike McHugo – SWC Survey – read. Only 14 surveys received. Most seemed happy with the event, travel, and accommodation.

- AGM Date to be Set – Proposed date Monday 20th July, but only if restrictions allow. CEO to investigate a venue.

- Positions and Nominations for Open Board Positions – President, VP Lady, 3 Directors.
- Reports for AGM – reports to be read at the AGM – President, Finance and CEO.
- Mike McHugo – Strategic Report – need a review.

8. GENERAL BUSINESS

- Dave Jeffrey – Clubs opening with lessen restrictions – clubs to notify BT and CEO, reminded to follow current restrictions and recommendations.
- Mike McHugo – fund-raising idea. Gained approval for the Financial Committee to investigate first and bring back to the Board.

10. NEXT MEETING

Confirmation of next Board Meeting Monday 15th June 2020, 4pm at Penguin Bowls Club.

Meeting Closed: 6pm.