



**MINUTES**

**BOARD MEETING**

**Date: 18<sup>th</sup> June 2018**

**Venue:**

**ULVERSTONE BOWLS CLUB**

**Time: 7.00 pm**



## 5. CORRESPONDENCE:

- Amendments to bylaws submitted by Bob Franklin – to be an agenda item below.
- Updated Strategic Plan from Mike McHugo
- Noelene Purton asking about calendar of events being out yet
- Netregistry Invoice - \$9.95 Domain renewal
- Clearance – Harry Kessler from SB to WYN
- Email from Colin Shipton
- Railton Bowls Club – new secretary is Mrs Kelsey Aherne
- Impress Print invoice - \$105.60 printing of strategic plan
- Umpires & Measures AGM – Sunday 22<sup>nd</sup> July 1pm Ulverstone Bowls Club
- Rodney O’Halloran email

Recommendation: THAT the correspondence be received.

Moved: Bob Franklin

Seconded: Mike McHugo

Carried

## 6. FINANCE/CEO:

Summary of Financial Position - See attachment

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Bob Franklin

Seconded: Gwenda King

Carried

- Audit has been fixed. There was an error in our favour and has been altered.

## 7. OTHER BUSINESS:

### a) Saturday Pennant/Midweek Pennant

The highest division that you play will classify you as either A grade or B grade.

Saturday is open gender so no restrictions.

Any lady can play in any division. David suggests we revamp midweek. Go to three rinks of four. However, if a club has two teams they can play on one green if it remains the same. The Board decided that conditions for midweek will remain the same. Erin to email clubs asking for clubs to nominate how many teams they wish to enter this upcoming season, under the understanding that conditions (i.e. 16 a side, midweek unchanged) will remain the same as in previous years. Teams to be in to CEO by July 10.

b) Disciplinary Policy

Bowls North West will be adopting a disciplinary policy. It will mirror the Bowls Australia policy. It has been circulated to all board members. Bob Franklin moved that the disciplinary policy be adopted as circulated. Seconded by Mike McHugo. Carried.

Carry over Member Protection Policy to a future meeting. Erin to contact Sandra Krushka, Bowls North, and get the criteria for the role of a member protection officer.

c) Bylaw Changes

12.1

Bob moved that proposed amendment to bylaw 12.1 be adopted as circulated. Seconded David Jeffrey.

4.5.3

Bob moved that bylaw 4.5.3 be added to the BNW bylaws. Seconded Mike McHugo.

Erin to supply clubs with an updated copy of the Bylaws. New bylaw changes to be placed on a single page and distributed to clubs along with the updated Bylaws.

d) Strategic Planning

Bowls North West will be aiming to develop revenue raising strategies for the future. Looking at approaching political parties or Sport and Rec. – women in sport. BNW to also look at developing a sponsorship/marketing plan to help with revenue raising. Possibility of getting somebody to find sponsorship and offer 25% of the deal to whoever gets the sponsorship. Can we engage an outside source? It can be costly. Suggestions included trying Westpac, car dealers or Real Estate. Finance committee to meet and look at the budget for 2018/19.

Bob suggests we all read up on the bylaws and constitution and become familiar.

Work to commence on e-communication. Source help from Kelvin Rodgers BA – Sports TG Database/ online results.

BNW to start working on the long-term objectives of the Strategic Plan.

## **8. GENERAL BUSINESS – Issues raised by board**

- BNW Nomination forms. Only two nominations for ladies Match committee. Approach Pauline Shaw to take on Secretary of Match Committee for this season. Discussion on raising the honorariums to \$850 per match committee instead of \$800. Other Honorariums to remain the same.

President, Vice-president male, Vice-president female - \$500

Board Director - \$350

CEO - \$15000

Match Committee Chairperson x2 - \$200

Match Committee Secretary x2 - \$450

Match Committee Member x4 - \$100

6 nominations for Men's match committee.

After a lengthy discussion it was agreed that Doug Brain, Boxer Stephens, Ian Moore and Warren Butcher be elected on the Men's Match Committee.

Advise David Gamble and Charlie Compagne they were unsuccessful.

One nomination for Men's selector so far.

Heath Fidler – Max Amos – elected Junior Coach and Team Manager

- Erin to write a letter to Judy Jarman to thank her for her contributions on the board.
- BNW Newsletter – Gwenda happy to help submit articles to be published in Newsletter
- Erin to add a new tab on the BNW website – Constitution and Policies. Change from forms and documents.
- Bob wanting to purchase 2 3XL NW Shirts from Aceit. Erin to contact Dawn and order these.
- Erin to order a top and jacket for Tracey, and order Gwenda a new shirt, which she will pay for.

## 10. NEXT MEETING

Confirmation of next Board Meeting Monday July 16, 7pm at Ulverstone Bowls Club.

Meeting Closed: 9.18 pm

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Signed by President

## BOWLS NORTH WEST FINANCIAL STATEMENT - May 21 - June 18 2018

**Opening Balance**

**\$20,673.60**

| Date      | Transaction Description                        | Debit                  | Credit   | Balance            |
|-----------|--|------------------------|----------|--------------------|
| 24-May-18 | Appeal Fee Jen Simpson                         |                        | \$200.00 | \$20,873.60        |
| 24-May-18 | Netregistry Subscription                       | \$9.95                 |          | \$20,863.65        |
| 30-May-18 | Honorarium E. Sesara May                       | \$1,250.00             |          | \$19,613.65        |
| 31-May-18 | Interest                                       |                        | \$1.75   | \$19,615.40        |
| 12-Jun-18 | Harvey Norman - Colour + Black Ink Erin Sesara | \$144.00               |          | \$19,471.40        |
| 13-Jun-18 | Refund - Jen Simpson Appeal Fee                | \$200.00               |          | \$19,271.40        |
| 14-Jun-18 | Xero Subscription                              | \$50.00                |          | \$19,221.40        |
| 18-Jun-18 | Impress Printing - M. McHugo Strategic Plan    | \$105.60               |          | \$19,115.80        |
|           |  | <b>CLOSING BALANCE</b> |          | <b>\$19,115.80</b> |