



**MINUTES**

**BOARD MEETING**

**Date: 27<sup>st</sup> August 2018**

**Venue:**

**ULVERSTONE BOWLS CLUB**

**Time: 7.00 pm**

## **1. MEETING PROCEDURES AND ATTENDANCE**

Meeting opened at 7.03 pm

### **1.1. ATTENDING**

Phil Prouse      President  
Bob Franklin    Vice-President/Director  
Gwenda King    Vice-President/Director  
David Jeffrey    Director  
Val Carey        Director  
Erin Sesara     CEO  
Tracey Little    Director

## **2. APOLOGIES**

Mike McHugo    Director

## **3. ADOPTION OF MINUTES**

Recommendation: That the minutes be accepted as presented:

Moved:            Gwenda King                      Seconded:      David Jeffrey

Carried: Yes

## **4. BUSINESS ARISING FROM MINUTES**

- Selectors policy. Resolved ruling on terms of selectors from previous meeting.
- Emails sent to both successful and unsuccessful selectors.
- Phil to send a letter of thanks to David for maintaining Facebook page.
- Phil & Gwenda met with the ladies Match Committee.

## 5. CORRESPONDENCE:

- Email from BTAs informing BNW of their decision in electing NW reps for State selector positions. Bob moved that Bowls Tasmania selectors be endorsed. Seconded Tracey
- Email from Wynyard - Bob moved a letter be written to Wynyard Bowls and Community Club stating 'Failure to comply with Bylaw 4.7.4 (afternoon teas) will result in a fine. All clubs must comply with Bowls North West Bylaw requirements and clubs must provide afternoon tea to an acceptable standard. Seconded D. Jeffrey
- RCC meeting scheduled for September 17<sup>th</sup> 2018.
- Email from BTAs re training sessions with Kelvin Rodgers. September 25<sup>th</sup> afternoon and evening sessions.
- Marlene Singleton - information regarding how the Ladies Bowler of the Year is awarded.
- Thank you letter from Kath Wootton re accepting her nomination for BNW Selector.
- Email from BTAs detailing prizemoney on offer for Statewide Pennant winners.
- Information from BTAs regarding Come and Try day on October 7<sup>th</sup> 2018.
- Netregistry Invoice for website renewal.
- BTAs email with updated email address for Sue Ross (BTAs President)
- Email from Port Sorell - all information be sent to Mandy White club secretary.
- Email from BTAs - informing BNW of the breach of BTAs Policy re playing pennant on Dec 22
- Tony Strickland - letter regarding Midweek Pennant. Inform UBC of email send out in June informing clubs Midweek will remain as it was last season.
- Railton Bowls Club change of email - [railtonbowlsclub@gmail.com](mailto:railtonbowlsclub@gmail.com)

Recommendation: THAT the correspondence be received.

Moved: Tracey Little

Seconded: Bob Franklin

Carried

## 6. FINANCE/CEO:

Summary of Financial Position - See attachment

- Erin spoke re Kelvin Rodgers re pennant results.
- Delegates meeting 1<sup>st</sup> October 7pm Ulverstone.
  - Pennant Results
  - Ladies Match Committee
  - Score Cards

Erin to email clubs and ask for agenda items. Inform clubs of the date for the next delegates meeting.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Gwenda King

Seconded: Val Carey

Carried

## 7. OTHER BUSINESS:

### a) 2018/19 Budget

- Bob presented proposed budget to Board members. Notice a projected profit of \$8000. This year we don't need new uniforms or CEO equipment. It is important to build up our reserve in case we lose sponsorship also the purchase of new BNW ladies uniforms in 2019/2020. BNW are looking for someone to wash BNW uniforms. An offer to wash uniforms was announced. Bob moved that we accept the offer of Anne Clacher. Seconded Gwenda King.  
David moved that the budget be accepted as presented. Seconded Val Carey.

### b) BNW Selectors Terms

Resolved in business arising. Erin to send out to each selector the BNW Selection policy.

### c) Letter from Ben Fidler

A letter was received from the board from Ben Fidler re BNW Selection and Teams

The Board is happy to continue with the BBQ after each practice as long as the cost doesn't exceed \$100 per training session.

Inform Ben that Anne Clacher has been appointed to wash and clean uniforms.

It is the BNW selectors responsibility to make sure players attend training sessions.

Team selection – BNW selectors should be picking the best compatible team available. BNW policy states this. Inform the selectors the amount of prizemoney on offer.

Erin to pencil in accommodation for Hobart open and Over 60's statewide pennant rounds. Selectors will have accommodation provided but will not be reimbursed for fuel.

## 8. GENERAL BUSINESS – Issues raised by board

- Gwenda moved that we endorse the BNW Ladies calendar of events. Seconded Val Carey
- Letter from Mens Match Committee – Proposal regarding Dec 22 for Pennant.  
Erin to send a request to BTAs asking for dispensation to play on Dec 22.  
If the request is denied look at reverting back to double header. Our request is based on the fact we have 7 weeks where we only play 2 games. The Match committee have considering all options in trying to schedule pennant around a crowded calendar. Ask BTAs to let us know ASAP of the outcome. Erin to inform Boxer what is happening re request to BTAs.
- BNW Website – Erin to talk to Bec – Erin is the only one to have full access of the BNW Database with Noelene Purton having some access to update accreditation status'.

- Handbook Info to go to Rebecca – wait til Wynyard inform me on new Secretary. Make sure all life members are included.
- Gwenda to relinquish portfolio of Ladies Match Committee liaison officer. Val to take on this role.
- Dulcie Greene Day – decline in numbers in attendance. Phil spoke to Simon Morrison to attend as guest speaker. This day will be cancelled for this year.
- Val approached some ladies to be publicity officer and statistician. Erin to send thank you letter to Alison Munting & Heather Conacher for taking on this role. Erin to inform Brad Cole with new names and contact details.
- Erin to talk to Jenny Stevenson to explain Facebook and how you cannot share from a closed group to another page.
- Gena Short – RSL contact person.

## **10. NEXT MEETING**

Confirmation of next Board Meeting Tuesday September 18, 7pm at Ulverstone Bowls Club.

Meeting Closed: 9.38 pm

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Signed by President

## BOWLS NORTH WEST FINANCIAL STATEMENT - July 15 - August 25 2018

Opening Balance		<b>\$17,057.38</b>			
Date	Transaction Description	Debit	Credit	Balance	
23-Jul-18	Vincent Funerals Sponsorship		\$2,500.00	\$19,557.38	
24-Jul-18	Netregistry	\$9.95		\$19,547.43	
31-Jul-18	Interest		\$1.56	\$19,548.99	
31-Jul-18	Honorarium E. Sesara July	\$1,250.00		\$18,298.99	
8-Aug-18	ACEIT - BNW Uniforms	\$184.80		\$18,114.19	
14-Aug-18	Xero Subscription	\$50.00		\$18,064.19	
17-Aug-18	ACEIT - BNW Mens Uniform (Shirts)	\$101.20		\$17,962.99	
20-Aug-18	Justice Department - Annual Return	\$62.00		\$17,900.99	
24-Aug-18	Netregistry	\$9.95		\$17,891.04	
			<b>CLOSING BALANCE</b>	<b>\$17,891.04</b>	