



MINUTES

BOARD MEETING

Date: Wednesday 17th April 2019

Venue: PENGUIN BOWLS CLUB

Time: 7.00 pm

1. MEETING PROCEDURES AND ATTENDANCE

1.1. ATTENDING

Phil Prouse President

Gwenda King Vice-President/Director

David Jeffrey Vice-President/Director

Mike McHugh Director

Val Carey Director

Alison Munting Director

Tracey Little CEO

- Club Annual Dinners – Penguin, Latrobe and South Burnie – board members to attend.
- Bowls Tasmania Email – Simon Morrison working now 4 days per week – Read.
- South Burnie Carnival – sent to Match Committee to note.
- Letter from South Burnie re: Finals – to be discussed along with By-Laws, etc. Pending.
- Ladies Match Committee Report – Read.
- Tasmanian Hospitality Association – Read, sent to all clubs.

Recommendation: THAT the correspondence be received.

Moved: Dave Jeffrey Seconded: Alison Munting Carried: Yes

6. FINANCE/CEO:

Summary of Financial Position – Read

- Pennant Prizes – Paid
- Honorariums – Paid
- Financial Sub-Committee – Minutes to be emailed to Board Members. Draft budget completed for next board meeting.
- Banking – Administrated by Financial Sub-committee only – Banking details to reflect this.

Recommendation: THAT the comments/discussion re CEO/ Financial Report is noted.

THAT the Financial statement be received, and the accounts ratified as presented.

Moved: Val Carey Seconded: Dave Jeffrey Carried: Yes

7. OTHER BUSINESS:

- CEO Probation Time – Board happy for Tracey Little to continue in the CEO role.
- Gwenda King – Australian Sides Championships – Ladies placed 4th out of 8 and Men's placed 5th out of 8. Well done to all.
- BNW Black Vests – ½ the vests have been sold. Still some for sale. On Facebook.

8. GENERAL BUSINESS – Issues raised by board

- Phil Prouse – CEO to assist Phil Prouse in a Presentation Agenda.
- Mike McHugo – Strategic planning, policies and procedures – to be put onto the Website as completed and approved by board.

- Facebook – Official – to be administrated by Board Members Only. Voted and agreed.
- Match Committee – stationary purchases – match committee must provide receipts of purchase (including item description) before payment is made by Board.

10. NEXT MEETING

Confirmation of next Board Meeting Monday 20th May, 7pm at Penguin Bowls Club.

Meeting Closed: 9.40pm